



# Under Graduate Cell

**NKP Salve Institute of Medical Sciences & RC. Nagpur**  
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## List of documents to be produced at the time of admission to 1<sup>st</sup> MBBS (2018-2019) as per NEET UG 2018 Brochure

(Arrange one set of original certificate and Five sets of attested Xerox Copies separately in the order given for verification )

- 1) Aadhar Card ( xerox )
- 2) For Date of Birth (DOB)- S.S.C. (or equivalent) passing certificate or School Leaving Certificate endorsing DOB/ Birth Certificate with Name of Candidate.
- 3) Online Submission Form (Latest)
- 4) Admit card of NEET-UG-2018 (Downloaded).
- 5) Mark-sheet of NEET-UG-2018 examination (Downloaded).
- 6) Nationality Certificate issued by District Magistrate/Addl. District Magistrate or Metropolitan Magistrate (Competent Authority for issue of such certificate)/valid Indian passport/School Leaving Certificate of HSSC /12<sup>th</sup> Std. indicating the nationality of the candidate as 'Indian'.
- 7) Domicile Certificate of Candidates from Maharashtra State issued by District Magistrate / Metropolitan Magistrate/ Addl. District Magistrate or Competent Authority for issue of such certificate.
- 8) H.S.S.C. (or equivalent) examination mark-sheet.
- 9) S.S.C. (or equivalent) passing certificate
- 10) H.S.S.C. School Leaving Certificate
- 11) Migration Certificate issued by the respective Board/University applicable to :
  - After passing H.S.S.C/ Qualifying examination, students who have joined any other course for period of more than six months.
- 12) Gap Affidavit on Rs. 100/- stamp paper by the student duly certified by Executive Magistrate with 'Annexure A' as per Govt. Resolution dated 09 March 2015 (if Applicable)
- 13) In case duplicate certificates are submitted, then original copy of F.I.R. and Affidavit towards loss of original certificates on Rs. 100/- stamp paper by the student duly certified by Executive Magistrate
- 14) Medical Fitness Certificate on letter head with stamp & registration no. of concerned doctor.(Annexure- H).
- 15) Proof of permanent residential address (Xerox Aadhar card / Passport / BSNL telephone bill / Electricity bill)
- 16) Parent's Pan Card (Xerox).
- 17) Identical Passport size photographs (08 in no)
- 18) All candidates those who are availing benefit from tribal social welfare ( EBC, SC, ST, VJ, NT, OBC, SBC ) have to give the bond on 2 separate 500 rs stamp paper. The proforma of bond is available on college website/ student section. The bond should be notarized. ( The bond will be applicable to those who have given first choice of NKPSIMS or are ready to give retention form ).

### For Reserved Category Students

- 19) Caste Certificate
- 20) Caste Validity Certificate
- 21) Non Creamy Layer Certificate Valid up to 31/03/2019(VJ, NT1, NT2, NT3 & OBC including SBC)
- 22) Income Certificate mentioning total Income of family issued by Tahshildar (Basic Pay + DA + Other Allowances)
  - If Parent is Farmer, 7/12 certificate of Talathi (Xerox).
  - If Parents are in Government/Private Service, Form No. 16 of 2017-18 (Xerox).
  - If Parents are Businessman, ITR of 2017-18 (Xerox).
- 23) Student's bank passbook Xerox with bank details.
- 24) Ration Card Xerox (OBC, SBC, VJ, NT)
- 25) 100 Rs stamp paper for filling up of undertaking regarding information to be Submitted to social welfare office & Tribal office regarding the income sources and other necessary information.

### If applicable, following certificates:

- NRI quota
- a) Equivalence Certificate issued by Association of Indian University (AIU)
- b) Grade marks/credit point conversion as per Indian marks issued by respective Board/University
- Overseas Citizen of India Card (OCI Card )
- Necessary Transfer Order of the parent (Rule 4.8.1 & 4.8.2 )

**Note: - Status of submission of documents shall be subjected to verification by MUHS Office.**